



BAHRIA UNIVERSITY ISLAMABAD

APPLICATION FOR ISSUANCE OF DEGREE SUPPLEMENT FORM (DSF)

NOTE:

Please read the instructions overleaf carefully. Fill in all the relevant information, provided in this form and attach all the required documents.

For DSF, please deposit Rs. 500/- and affix the original receipt herewith.

1 Registration No.	
2 Enrollment No.	
3 Program	
4 Entry Year	Session
5 Final Transcript No.	
6 Issue Date (dd/mm/yyyy)	CGPA
7 Full Name <i>(in BLOCK Letters, as per SSC / Equivalence Certificate)</i>	
8 Father's Name <i>(in BLOCK Letters, as per SSC / Equivalence Certificate)</i>	
9 Present Address	

10 Tel / Mob No.	
11 Date of Birth (dd/mm/yyyy)	
12 Nationality	
13 CNIC No.	
14 Passport No. (if any)	

I hereby declare that all the particulars are correct and that in case of any difficulty arising out of inaccuracy therein, I shall be responsible for the consequences. I have attached attested photocopies of the following documents: -

- 1) Copy of CNIC
- 2) Copy of Passport (if any)

Date: _____ Signatures of Applicant: _____

FOR OFFICE USE ONLY

ACCOUNTS OFFICE	DEPUTY DIRECTOR ACADEMICS
Outstanding Dues Cleared _____	Recommended and forwarded to Deputy Director Examinations for further necessary action.
Date _____ Accounts Officer _____	Date _____ Deputy Director Academics _____

BAHRIA UNIVERSITY HEADQUARTER

DSF No. _____ Issue Date: _____

Date _____ Deputy Director Examinations

INSTRUCTIONS

- 1 This application form is applicable for requesting Degree Supplementary Form (DSF) only.
- 2 This form is mandatory to be filled and forwarded to HQ's Examinations Department by Examination Cell of the Campus.
- 3 Processing at Examination Department for DSF will not commence till all requisite information has been filled in this form.
- 4 DSF will be forwarded to the campus for handing over to the students, three weeks (21 working days) after receipt of this form at Examination Department from Campuses.
- 5 It is to be ensured that wrong information (intentional/unintentional) is not filled in this form, which may lead to disciplinary action / monetary penalty.
- 6 The charges for DSF will be @ Rs. 500/- (five hundred) per DSF, to be deposited at Campus with this form.