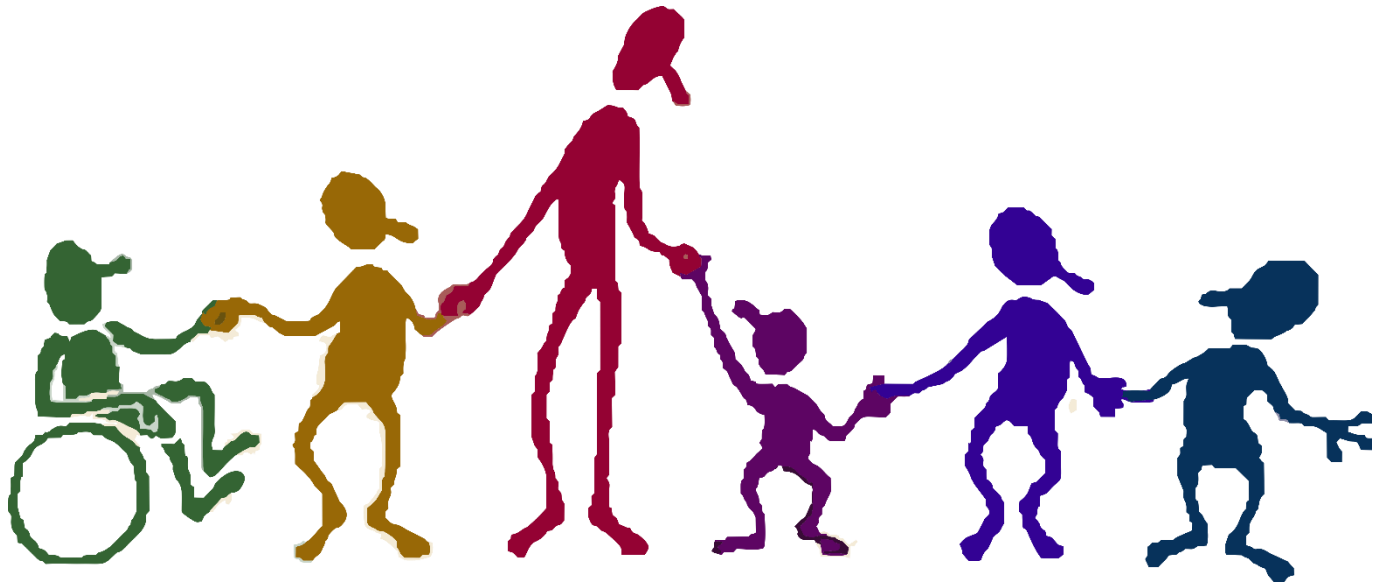




# COMMUNITY SUPPORT POLICY

## **Bahria University**



# COMMUNITY SUPPORT PROGRAMME

## POLICY GUIDELINES

1. The vision of the university “*To become an internationally recognized university that contributes towards the development of nation through excellence in education and research*” articulates the desire to contribute in nation building. Youth makes more than sixty percent of Pakistani nation and it is vital to equip the fresh blood with sense of responsibility and paying back to society. Community support is an integral activity, in which every institute should participate as per capacity. It not only helps in elevating the image and credibility of the institute but also reflects as socially responsible entity. “Community Service” has significant importance in QS and HEC ranking criteria.
2. The Higher Education System of Pakistan is getting mature and the focus is moving towards youth participation in community. Bahria University students are already performing various activities regarding CSP. The students need to be involved in such activities by introducing a comprehensive program, which shall include following:
  - a) Objectives,
  - b) Scope,
  - c) Means and Instruments,
  - d) Implementation Methodology,
  - e) Activities to be considered in Community Support

### **a. Objectives:**

Following are the desired objectives of the CSP:

- i) Encourage Bahria University students to work for NGO’s – Government/Semi-Government agencies/ International Organizations, University Administration for matters related to community welfare.
- ii) To inculcate in our students a sense of responsibility and commitment to serve the community.
- iii) Transform Bahria University graduates into socially responsible citizens with clear vision and thrust for nation building by optimum utilization of limited resources and by using their personal and professional skills.

- iv) To capitalize the opportunity of contributing in the socio-economic uplift of the country by focusing on the under privileged sections of the society.

**b. Scope:**

The focus will primarily be on education, health (including psychological issues), peace, tolerance, protection and promotion of human rights, observance of the rule of law, environment, sustainable development, media, marine sciences, and conflict resolution with emphasis on trainings and skill enhancement. The CSP is prepared considering aforementioned areas, and include following:

- i) Develop the active citizenship among Bahria University students,
- ii) Assisting the primary and secondary schools in inspiring their students to opt for science, technology and social service.
- iii) Promotion of following causes:
  - (1) Staying connected to roots (culture and religious practices),
  - (2) Tolerance and respect for others point of views,
  - (3) Disaster relief and rehabilitation,
  - (4) Health promotion and care (basic health and use of ICT),
  - (5) Sustainable development (keeping in view possible adverse impact of development on water, energy, natural resources, infrastructure, environment and the society).
  - (6) Energy conservation and use of alternate resources.
  - (7) Reduction in environmental degradation.
  - (8) Conflict resolution.
  - (9) Self-defense and civil defense.
  - (10) Social and urban entrepreneurship.
  - (11) Assist and contribute in initiatives for relief and rehabilitation already taken by Armed Forces of Pakistan.

(12) Women Entrepreneurship/ Skill enhancement.

**c. Means and Instruments:**

The resources available with Bahria University are:

- i) More than 500 management and faculty with expertise in disciplines of Management Sciences, Engineering, Computer Sciences, Social Sciences, Law, Marine Sciences, Medical Sciences and Earth & Environmental Sciences.
- ii) More than 10,000 energetic students body with high level of motivation.
- iii) Custom built campus buildings with state of the art facilities, high tech computer and electronic laboratories and well stocked libraries that have free internet accessibility.
- iv) Dedicated and experienced staff skilled in planning, preparation and execution of projects.
- v) Linkage with Pakistan Navy in particular and Armed Forces in general, which can help us and involve us in disaster relief and rehabilitation and national development projects.

**d. Implementation Methodology:**

In order to achieve the desired objectives within the defined scope and resources, a thorough strategy is designed. Various **steps** have to be taken, as follows:

- i) Need based analysis of CSP keeping in view various programs being taught at BU and the respective industry requirements/practices. Chalk out strategy in the light of results from the need based analysis, industry opinions and the brain storming sessions,
- ii) Seek opinions from the industry using alumni network,
- iii) Brain storming sessions of industry professionals/ academicians and professionals from different walks of life,

- iv) Identify potential organizations where students can run the CSP, discuss the strategy with them and sign MoU,
- v) Initially the CSP will be introduced at under-graduate programs only,
- vi) The program is to be implemented on same pattern as the internship program being practiced i.e. dedicated faculty member nominated as CSP Coordinator in each department,
- vii) Every student enrolled in undergraduate program, is required to serve the community for 40 hours (8 hours daily for 5 working days), which makes one week of active student participation, any time during his/her entire degree program,
- viii) The transcript of undergraduate students will include CSP as Non – Credit (same as internship)
- ix) With joint collaboration with social sector, efforts will be made to set-up Community Support centers (CSC) in each campus.

**a) CSP Coordinator:**

A faculty member should be nominated as CSP Coordinator in each department, same as internship coordinators are working. Their responsibilities will be to:

- i) Explore various potential CSP activities in the organizations; prepare the activity schedule in collaboration with PO SRC and announce the activity to the students.
- ii) On the nature of activity, form the student groups or task individual students to carry on the activity with assigned organization.
- iii) Receive input/ report from students and organization at the end of the activity.
- iv) Evaluate the report and if found necessary, take the viva to evaluate the performance.

- v) Forward the list of students to Exam cell through respective HoD, recommending them for grant of 2 credit hours. It will be done on quarterly basic.

**b) Student Resource Centre:**

The SRC at respective campuses will have following role:

- i) Identify the potential partner organization and will make arrangements to sign MOU following the Bahria University CSP Policy. The DSA office will support SRC as and when required.
- ii) Schedule the CSP activities in their respective campuses in collaboration with the CSP Coordinators.
- iii) Prepare the “CSP activity progress report” of their respective campus with the help of all CSP Coordinators and forward it to the DSA office, on quarterly basis.

**3. Community Support Centre(s):**

Once the program gets mature in all the campuses, efforts will be made to set-up an independent Community Support Center (CSC) at each campus. The CSC will be a bigger entity which will take the CSP further to the next levels in following ways:

- a) The centers will organize student activities in collaboration with International donor agencies for fund raising and acquire resources to successfully hold the program.
- b) The CSC may also conduct various training programs for under privileged class of society.
- c) It will provide a platform for various undertakings and will ensure BU participation in community development.

4. The terms used in policy are defined as follows:

**a. Organizations:**

Following type of organizations shall be included (partner with) in the CSP:

- i. Government/Semi-Government organizations involved in social service or community development.
- ii. Non-Government Organizations operating in Pakistan and working in cohesion with the Objectives and scope of Bahria University CSP.
- iii. International organizations working for the social development and community uplifting of Pakistan.
- iv. Corporate Sector / organizations carrying out Corporate Social Responsibility activities in compliance with Bahria University CSP.
- v. Armed Forces/ Government welfare organizations.

**b. Community:**

The word community in this document refers to the organizations involved in activities mentioned in Para 2 (b) under the heading of “Scope of the CSP”. Initially only those organizations will be involved who are working with-in the geographical boundaries or suburbs of cities where BU campuses are located. However in the next phase depending upon the level of maturity of the CSP and requirement, the activities may be expanded to other areas of Pakistan.

**e. Activities to be considered in Community Support Program:**

The CSP will be driven by the active participation of Bahria University student body. The students will preferably conduct the activities with in their respective area of



specialization; e.g. providing trainings on hard and soft skills, preparing marketing strategies, preparing financial statements, preparation of various software's or programs, writing reports etc. The activities may include, but not limited to, following:

- a. Assist the partner organizations in smooth running of their campaigns or activities, meant for social development as mentioned in scope,
- b. Conducting training programs or related activities, which will be beneficial to both BU students and the partner organization, meeting the scope and objective of the CSP.
- c. The students shall be involved in activities that will help in enhancing their personal and professional skills by utilizing the platform provided by the partner organizations.
- d. If student performs internship in compliance with the BU CSP Policy, that internship will be considered towards his CSP activity after the evaluation by the respective CSP Coordinator.
- e. In case a faculty assigns some activity, to his class, which pertains BU CSP Policy then the concerned faculty (irrespective of permanent visiting) will attach a recommendation letter with the CSP report forward it to the concerned CSP Coordinator. The recommendation will contain the details of the activity, the benefit to provided to the society at large and the skill gained by BU students etc. The CSP Coordinator will evaluate the activity and if found in compliance with BU CSP policy, they will recommend it for award of 2 credit hours to all participant student through the respective HoD.
- f. If a group of students perform some task, individually or with organization, and submits a report to the concerned CSP Coordinator. The CSP Coordinator will evaluate the report and if found in compliance with BU CSP policy; will recommend for award of 2 credit hours to participant students, through the respective HoD.

