**3.16 Distinguished Teaching Award BUMDC- KARACHI**

**Policy Number: BUORIC-P16**

**Effective Date: 1st December, 2016**

**Amendment Date:** **5 July, 2017**

**Policy Title: Distinguished Teaching Award**

**Approval Authority:** **Rector – Bahria University**

**Responsible Party:**

* Directorate of Quality Assurance

**Purpose:**

* The **Distinguished Teacher Award** reaffirms the BU commitment to teaching excellence and is given in every calendar year (January to December) to selected outstanding faculty members of Bahria University.

**Scope:**

* All faculty members who have completed two years of service at BU.

**Policy Statement:**

* A cash award of Rs. 50,000/- along with a Certificate of Appreciation and a Shield will be given to the **Distinguished Teacher Award** keeping in view the following distribution:

|  |  |
| --- | --- |
| **Distinguished Teacher Award** | **No. of Awards** |
| **BUIC** | **BUKC, IPP & NCPMR** | **BULC** | **BUMDC****(Medical)** | **BUMDC****(Dental)** |
| 1. Faculty of Engineering
 | 1 | 1 | 1 | - | - |
| 1. Faculty of Management & Social Sciences
 | 1 | 1 | - | - |
| 1. Faculty of Medical Sciences
 | - | - | 1 | 1 |

**Procedure:**

* Three names for each campus shall be recommended by the Selection Committee Chaired by the Dean of concerned faculty and comprising of all Head of Departments of that faculty.
* Head of Department are to forward two names each for the award to the Selection Committee.
* The Selection Committee of the faculty will recommend top scoring teachers on prescribed proforma along with the required documents clearly indicating score of teachers evaluated as per prescribed guideline/criteria and clarifying that the nominee is not involved in any disciplinary or plagiarism case.
* Certificate recorded on the last page of the proforma should be signed by the members of Selection Committee with their official stamps and countersigned & stamped by the Director General of the concerned Campus.
* At least 80% attendance of teacher in the subjects taught be ensured.
* The performance of the faculty members will be evaluated as per following mechanism/criteria:

|  |
| --- |
| **CRITERIA FOR DISTINGUISHED TEACHER AWARD-BUMDC** |
| **i.** | **Teaching** | **70%** |  |
|  | **a.** | Student Evaluation |   | 10% |
|  |
|  | **b.** | Evaluation by HoD in Annual Performance Evaluation | 25% |
|  | **c.** | Innovative Pedagogical Approaches Adopted | 10% |
|  | **d.** | Contribution in developing or enhancing curricula in last 2 years | 10% |
|  | **e.** | Research Projects/Supervision | 05% |
|  | **f.** | Mentors/Mentor Supervisor/Mentor In charge | 05% |
|  | **g.** | Publications, Case Studies, Books and Book Chapter | 05% |
|  |  |  |  |
| **ii.** | **Others** | **30%** |  |
|  | **a.** | Professional Development relevant to Teaching | 05% |
|  | **b.** | Participation in Conference/Seminars/Symposium | 03% |
|  | **c.** | Number of Speakers invited by the FM  | 02% |
|  | **d.** | Invited as Speaker in Seminars, Local and International Conferences | 06% |
|  | **e.** | Organizing Trainings and Workshops | 07% |
|   | **f.** | Invited as Examiner Work Graduate/Post Graduate | 07% |

* The Faculty Award Committee to be constituted in all faculties will review the nominations and recommend the final names of selected teachers through their respective Campus/CU Head for the **Distinguished Teacher Award** to the Directorate of QA, BUHO, Islamabad who will process it further for the approval of the Honorable Rector.

**Application Form No: BUORIC-F16**