

SCHOOL WISE SCHEDULE

1.	CS, SE, E&ES & EE (SEAS)	22 February 2021
2.	LAW, MEDIA STUDIES, SOCIAL SCIENCES & PSYCHOLOGY (BH3S)	23 February 2021
3.	BUSINESS STUDIES & MANAGEMENT STUDIES (BS)	24 February 2021

ORIENTATION SCHEDULE OF EVENTS
(GENERAL GUIDELINES)
(Venue: AUDITORIUM)

S. No	Events	Details	Sponsor	Duration
1.	National Anthem (Video)	-	Manager SSC/ HOD Media Studies	01 Minutes
2.	Recitation from Holy Quran (Video)	First six verses of Surah Alaq with Translation	Manager SSC/ HOD Media Studies	02 Minutes
3.	Rector's Message (Video)	In coordination with Rector's office	Manager SSC/ HOD Media	02 Minutes
4.	<ul style="list-style-type: none"> • Welcome Address by DG (only for Inaugural sessions of each school) • Video display for all other sessions 	Words of advice and encouragement	Manager SSC/ HOD Media Studies	02 Minutes
5.	<ul style="list-style-type: none"> • Address by Director Campus (only for Inaugural sessions of each school) • Video display for all other sessions 	<ul style="list-style-type: none"> • General introduction/ Few words of advice • Inaugural Session for each school 	Manager SSC/ HOD Media Studies	02 minutes
6.	University Documentary (Video)	Informatory/ University's administrative Structure	Manager SSC/ DD(A&C)/HOD Media Studies	03 minutes
7.	Security/Safety(Video)	<ul style="list-style-type: none"> • Student code of Conduct/ Discipline/ Security aspects • Safety procedures 	DD (Security)/ DD Safety/ HOD Media Studies	03 minutes
8.	Academic Rules	<ul style="list-style-type: none"> • Latest BU academics rules & policies • Policies regarding scholarships/ registration 	DD (Academics)/ HoD Media Studies	10 minutes
9.	International linkages	<ul style="list-style-type: none"> • International linkages and its benefits to students. • Opportunities of exchange programs 	Interactive session by Director (IO)	05 minutes
10.	Library facilities (Video)	<ul style="list-style-type: none"> • Basic information on BU library and its facilities • Rules and regulation of the libraries 	Campus Librarian/ HOD Media	02 minutes

11.	Harassment (Video)	As per BUHO/ HEC guidelines	HOD Law/ HOD Media	05 minutes
12.	(Video)	<ul style="list-style-type: none"> • Nonacademic facilities including student club, societies, welfare & wellbeing activities • Sports including Community support programs 	Manager SSC/ HOD Media	05 minutes
13.	Tea Break	Building No 1, Basement	DD (A&C)	15 minutes
14.	Departmental procedures by HODs	<ul style="list-style-type: none"> • Emphasizing on rules and regulations within department • Counseling and advice regarding polices • Class rules and ethics • Interdepartmental transfers and summer course • Curriculum • Departmental societies and activities • Rechecking documents, registration queries, and handing over of University's information folder • Campus tour • After tour, students be directed to leave Campus to avoid social gathering. 		As convenience by the departments