

**Policy No. BUORIC-P02**

**Form No. BUORIC-F02**

**PROFORMA FOR THE NOMINATION OF BEST FACULTY RESEARCHER AWARD - 2018**

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| **1** | **Best Faculty Researcher Award for the Year** | | **2018** *(Research Endeavors from Jan-Dec*) |
| **2** | **Faculty Name** | Engineering & Environmental Sciences  Management & Social Sciences  Health Sciences | |
| **3** | **Campus** | Islamabad  Lahore  Karachi *(including IPP & NCMPR)*  BUM&DC – Medical Section  BUM&DC – Dental Section | |
| **4** | **Category** | Category – **A**: Lecturer and Assistant Professor  Category – **B**: Associate Professor and Professor | |
| **5** | **Personal Details of Nominee** | | |
| **Name** |  | |
| **Designation** |  | |
| **Department** |  | |
| **Cell No.** |  | |
| **Email** |  | |
| **6** | **Date of joining of BU as faculty** |  | |

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| **7** | **Details of Research Endeavors *(January – December of a particular year)*** | | | | | | | | | | | |
| **A** | **Publications** | | | | | | | | | | | |
| **A-I** | **Journal Publications** | | | | | | | | | | | |
| **S. #** | **Title of Paper** | | **Title of Journal** | **Type of**  **Journal** | | **Score** | **Date of Publication**  (Month & Year) | | **Vol & Issue /**  **DOI**  **&**  **Page No(s).** | | ***Score to be assigned*** | ***Doc.***  ***Evidence***  ***Page***  ***No.*** |
| 1. ISI-Indexed with Impact Factor | | **4** |
| 1. HEC (X & Y category journal not included in (i) | | **2** |
| 1. ISI-Indexed without Impact Factor | | **1** |
| 1. Journal published by BU not included in (ii) and HEC “Z” category journal | | **1** |
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| **A-II** | **Papers in Conference Proceedings** | | | | | | | | | | |  |
| **S. #** | **Title of Paper** | **Title of Conference** | | | **Type** | **Score** | | **Date of Conference** | | **Venue** | ***Score to be assigned*** | ***Doc.***  ***Evidence***  ***Page***  ***No.*** |
| International  Peer-Reviewed Conference | **1** | |
| National  Peer-Reviewed Conference | **0.5** | |
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| **A-III** | **Books and Book Chapters (HEC recognized only)** | | | | | | |  |
| **S. #** | **Title of Book/**  **Book Chapter** | **Name of Publisher/**  **Name of Book in which Book Chapter Published** | **Type** | **Score** | **Date of Publication**  (Month & Year) | **Edition/**  **Volume** | ***Score to be assigned*** | ***Doc.***  ***Evidence***  ***Page***  ***No.*** |
| Full Book Published -International | **8** |
| Full Book Published International – Next Edition | **2** |
| Full Book Published National | **4** |
| Full Book Published National – Next Edition | **1** |
| Book Chapter -  (International) | **2** |
| Book Chapter  (National) | **1** |
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| **A-IV** | **Patents** | | | | | | |  |
| **S. #** | **Title of Patent** | **Patent Agency /**  **Organization** | **Type** | **Score** | **Status:**  **Filed/**  **Approved** | **Date of filled or approval** | ***Score to be assigned*** | ***Doc.***  ***Evidence***  ***Page***  ***No.*** |
| Patent International –  Awarded | **20** |
| Patent National – Awarded | **10** |
| Provisional Patent Awarded | **5** |
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| **B** | **Research Supervision** | | | | | | |  |
| **S. #** | **Name of Student** | **Enrollment No.** | **Type of Degree** | **Score** | **Date of Assigned as**  **Supervisor** | **Expected**  **Date of**  **Degree**  **Comp.** | ***Score to be assigned*** | ***Doc.***  ***Evidence***  ***Page***  ***No.*** |
| PhD Thesis Supervision - Completed | **6** |
| PhD Thesis Supervision – Research Phase | **3** |
| MS/MPhil Thesis Supervision - Completed | **2** |
| MS/MPhil Thesis Supervision – In Progress | **1** |
| BS Final Year Project/Thesis Completed | **1** |
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| **C** | **Research Grants** | | | | | | | |
| **S. #** | **Title of Project** | **Funding Agency** | **Type** | **Score** | **Amount of Funding**  *(Rupees in Million)* | **Start & End Date of**  **Project** | ***Score to be assigned*** | ***Doc.***  ***Evidence***  ***Page***  ***No.*** |
| Funding Amount -Upto 1.0 Million PKR | **4** |
| Funding Amount   1. - 5.0 Million PKR) | **6** |
| Funding Amount   1. - 10.0 Million PKR) | **8** |
| Funding Amount ˃  10.0 Million PKR | **12** |
| Proposal submission through BU  (5 Million plus) | **2** |
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| **D** | **Consultancy *(Total Amount)*** | | | | | | | |
| **S. #** | **Title of Project** | **Type of Consultancy** | **Type** | **Score** | **Amount of Consultancy**  *(PKR)* | **Start & End Date of**  **Consultancy** | ***Score to be assigned*** | ***Doc.***  ***Evidence***  ***Page***  ***No.*** |
| Consultancy Fee  Upto 100,000 PKR | **1** |
| Consultancy Fee  (100,000 to 300,000 PKR) | **3** |
| Consultancy Fee  (300,000 to 500,000 PKR) | **6** |
| Consultancy Fee ˃  500,000 PKR | **10** |
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| **E** | 1. **Research Commercialization: Revenue Generated through Commercialization** | | | | | | | |
| **S. #** | **Title of Project/Product**  **Which Commercialized**  **with date** | **Description of Project/Product**  ***(may be provided on separate sheet)*** | **Revenue Generated through**  **Commercialization** | **Score** | **Amount of Commercialization**  *(PKR)* | **Organization to whom Project/Product Commercialized** | ***Score to be assigned*** | ***Doc.***  ***Evidence***  ***Page***  ***No.*** |
| **100,000 to 300,000 PKR** | **3** |
| **301,000 to 500,000** | **5** |
| **501,000 to 800,000** | **7** |
| **>801,000** | **10** |
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| **E** | 1. **Research Commercialization: Creation of Paid Internships/Jobs through Research** | | | | | | | | |
| **S. #** | **Name of BU Student who got Paid Internship/Job** | **Enrollment No., Program,**  **Department and Campus** | **Type** | **Score** | ***Date of Starting of Paid Internship/***  ***Job*** | **Stipend/Salary per month**  *(PKR)* | **Organization in which student got Paid Internship/Job and through which research/ project the internship / job has created** | ***Score to be assigned*** | ***Doc.***  ***Evidence***  ***Page***  ***No.*** |
| **Creation of Paid Internships/Jobs** | **5** |
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| **8** | **Scoring Sheet**  ***(In order to obtain the total Grand Score, please fill the Scoring Sheet on the basis of details and scores mentioned in Section – 7 of the form)*** | | | | | | |
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| **S. No.** | **Scoring Parameter** | **Score of each Research Endeavor** | | **Number of Research Endeavors** | | **Score Obtained** | |
| **A. PUBLICATIONS** | | | | | | | |
| **I. Journal Publications** | | | | | | | |
| 1 | ISI-indexed journals with impact factor | 4 | |  | |  | |
| 2 | HEC (X & Y category) journals not included in (1) | 2 | |  | |  | |
| 3 | ISI-indexed journals without impact factor | 1 | |  | |  | |
| 4 | Journals published by Bahria University not included in (2) and HEC 'Z' category journals | 1 | |  | |  | |
| **Sub Total A-I** | | | |  | |  | |
| **II. Papers in Conference Proceedings** | | | | | | | |
| 5 | International peer reviewed conferences | 1 | |  | |  | |
| 6 | National peer reviewed conferences | 0.5 | |  | |  | |
| **Sub Total A-II** | | | |  | |  | |
| **III. Books and Book Chapters (HEC - Recognized only)** | | | | | | | |
| 7 | Full book published- International | 8 | |  | |  | |
| 8 | Full book published- International- Next Edition | 2 | |  | |  | |
| 9 | Full book published- National | 4 | |  | |  | |
| 11 | Full book published- National- Next Edition | 1 | |  | |  | |
| 12 | Book Chapter- International | 2 | |  | |  | |
| 13 | Book Chapter- National | 1 | |  | |  | |
| **Sub-Total A-III** | | | |  | |  | |
| **IV. Patents** | | | | | | | |
| 14 | Patent International - awareded | 20 | |  | |  | |
| 15 | Patent National - awarded | 10 | |  | |  | |
| 16 | Provisional Patent Awarded | 5 | |  | |  | |
| **Sub-Total A-IV** | | | |  | |  | |
| **Sub-Total A** | | | | | |  | |
| **B. RESEARCH SUPERVISION** | | | | | | | |
| 1 | PhD Thesis Supervision - Completed | 6 | |  | |  | |
| 2 | PhD Thesis Supervision - Research Phase | 3 | |  | |  | |
| 3 | MS Thesis Supervision - Completed | 2 | |  | |  | |
| 4 | MS Thesis Supervision - In-Progress | 1 | |  | |  | |
| 5 | BS Final Year Projects / Thesis Completed | 1 | |  | |  | |
| **Sub-Total** | | | |  | |  | |
| **Sub-Total B** | | | | | |  | |
| **C. RESEARCH GRANTS** | | | | | | | |
|  | **I. RESEARCH GRANTS RECEVIED AS PI or Co-PI (Approved/Active/Completed)** | | | | | | |
| 1 | Funding Amount Upto 1.0M PKR | 4 | |  | |  | |
| 2 | Funding Amount [1.0M - 5.0M] PKR | 6 | |  | |  | |
| 3 | Funding Amount [5.0M - 10.0M] PKR | 8 | |  | |  | |
| 4 | Funding Amount > 10.0M PKR | 12 | |  | |  | |
| 5 | Proposal Submission through BU (5 Million plus) | 2 | |  | |  | |
|  | **Sub-Total** | | |  | |  | |
| **Sub-Total C** | | | | | |  | |
| **D. CONSULTANCY (Total Amount)** | | | | | | | |
| 1 | Consultancy Fee Upto 100,000 PKR | 1 | |  | |  | |
| 2 | Consultancy Fee  (100,000 to 300,000 PKR) | 3 | |  | |  | |
| 3 | Consultancy Fee  (300,000 to 500,000 PKR) | 6 | |  | |  | |
| 4 | Consultancy Fee ˃  500,000 PKR | 10 | |  | |  | |
|  | **Sub-Total** | | |  | |  | |
| **Sub-Total D** | | | | | |  | |
| **E. RESEARCH COMMERCIALIZATION** | | | | | | | |
| 1 | Revenue Generation through Research Commercialization | |  | |  | |  |
| 100,000 to 300,000 | | 3 | |  | |  |
| 301,000 to 500,000 | | 5 | |  | |  |
| 501,000 to 800,000 | | 7 | |  | |  |
| >801,000 | | 10 | |  | |  |
| 2 | Creation of Paid Internships/Jobs through research  (total 5 points) | | 5 | | N/A | |  |
| **Sub-Total** | | | | |  | |  |
| **Sub-Total E** | | | | | | |  |
| **Grand Total (A+B+C+D+E)** | | | | | | |  |

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| **9** | **Guidelines/Instructions for the Faculty Member/Researcher** |
| 1. *All research endeavors must be for the particular year (January - December) for which Best Faculty Researcher Award is announced.* 2. *Documentary evidences against each category of research endeavors defined in Section-7 of the proforma must be provided.* 3. *Attach all the documentary evidences with Proforma in proper sequence and give them page numbering with Blue Pen and mention the page numbers of documentary evidences in Section -7 of the form.* 4. *Please attach the first page/cover page of the research paper published in journal/conference proceeding and published book as evidence instead of the whole research paper/book.* 5. *Write Not Applicable (N/A) in the category (ies) in which faculty member/researcher has no activity in the particular year.* 6. *Please do not mention the details of Journal Research Paper(s) / Conference Paper(s) /Book(s) which is/are in Process, Submitted or Accepted for Publication(s).* 7. *Attach the letter of commercialization (as documentary evidence) from the concerned organization against each commercialized research product/project.* 8. *Author’s Affiliation mentioned on the Research Endeavors defined in Section-7 of the proforma must be under the name of* ***”Bahria University.”*** 9. *Incomplete Profomra without documentary evidences will not be considered for the said Award.* 10. *All faculty members/researchers with a minimum of two years of service at BU can apply for this award.* 11. *There will be two categories of award in each faculty (if the number of awards for the faculty is greater than one)*     1. *One award for Lecturers and Assistant Professors*     2. *One award for Associate Professors and Professors*   *(****Note:*** *Senior and junior faculty position will be considered as same like Assistant Professor and Senior Assistant Professor will be considered as Assistant Professor).*   1. *The research endeavors of the faculty members/researchers are to be quantified by the scoring sheet accompanying this document. The list of parameters is given below:*    1. *Journal Publications*    2. *Conference Publications*    3. *Books Publications*    4. *Patents*    5. *Thesis & Project Supervisions*    6. *Grants*    7. *Consultancy Services*    8. *Commercialization of Research* 2. ***To be considered for the award, a faculty member must have qualified in any ‘2’ of the following:*** 3. ***‘1’*** *ISI IF publications* 4. ***‘1’*** *Patent Awarded* 5. *‘****2’*** *Projects / Thesis Supervisions Completed (BS / MS / PhD)* 6. ***‘1’*** *Grant Received* 7. *‘****1’*** *Book / Book Chapter published* 8. *‘****1’*** *Consultancy of at least PKR 200,000* 9. *All the research endeavors by the faculty members of BU within the concerned calendar year shall be forwarded on the prescribed application form and scoring sheet (section – 8 of the form) in duly typed form, to the ORIC through the HOD, Dean Faculty, Director Campus and DG Campus for further* processing *and approval by the Honorable Rector.* | |
| **10** | **Disclaimer** |
| I hereby certify that all the above information is true and correct to the best of my knowledge. If any of the above mentioned information is found to be incorrect or forged at any stage, I will be responsible.  **Nominee’s Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

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| **11** | **Endorsement by the Head of the Department** |
| Dr./Mr./Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (Designation)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is the Permanent Faculty Member of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Department of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Campus.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **(Signature & Official Stamp of the HOD)**  **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

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| **12** | **Endorsement by the Dean of Faculty** | |
| **Comments/Recommendations*:*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **(Signature & Official Stamp of the Dean)**  **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **13** | **Endorsement By the Director Campus / Principal** | |
| **Comments/Recommendations*:*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Signature & Official Stamp of Director Campus / Principal**  **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **14** | | **Endorsement By the Director General (DG) of Constituent Unit** |
| **Comments/Recommendations*:*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Signature & Official Stamp of the Director General (DG)**  **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |