******

 **APPLICATION FORM FOR COURSE LOAD REDUCTION**

**Policy No. BUORIC-P10**

**Form No. BUORIC-F09**

|  |  |
| --- | --- |
| **1** | **APPLICANT’S PROFILE**  |
| Name |  |
| Designation/Department |  |
| Campus/Institute |  |
| Contact Details | Cell: Email: |
| **2** | **DETAILS OF SPONSORED RESEARCH PROJECT****(Attach the Funding Approval Letter)** |
| Title of the Project |  |
| Project Duration |  |
| Funding Organization  |  |
| Total Funding Amount (Rs.) |  |
| Course Load to be Reduced(Tick the relevant) | **Funding Bracket** | **Course Load** |
|  Rs. 3 Million to Rs. 15 Million | * One
 |
| > Rs. 15 Million  | * Two
 |
| **3** | **UNDERTAKING:** *I clearly understand the BU Course Load Reduction Policy. After the completion of the project duration as stated in the enclosed approval letter, I will undertake standard course load as per BU policy.***Applicant Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **4** | **RECOMMENDATION BY DIRECTOR/PRINCIPAL** * Recommended
* Not Recommended

**Signature & Stamp:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |